

Noel D. Calvez

From: APP Monitoring <app@gppb.gov.ph>
Sent: Wednesday, January 29, 2020 2:12 PM
To: ndcalvez@lbpleasing.com
Subject: RE: LBP Leasing and Finance Corporation's 2020 APP & No Early Procurement Activity Certification for 2019

Good day!

This is to acknowledge receipt of your email. We will review your APP submission/s and determine an appropriate action as soon as possible.

For urgent concerns, please call us at telephone nos. (02) 7- 900 – 6741 to 44.

For Indicative Annual Procurement Plans (APPs), please note it is only upon the approval of the General Appropriations Act, corporate budget or local budget ordinance that the final and approved APP is submitted to the Government Procurement Policy Board (GPPB).

Please do not reply to this email.

Thank you.

Sincerely yours,

PERFORMANCE MONITORING DIVISION

Department of Budget and Management

Government Procurement Policy Board – Technical Support Office

Unit 2504 to 2506, Raffles Corporate Center

F. Ortigas Jr. Road, Ortigas Center

Pasig City, Philippines 1605

Contact numbers: (7)900-6741-44

Email: monitoring@gppb.gov.ph

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Moreover, the private views and opinions expressed in this email shall not be construed as the opinion or position of the Government Procurement Policy Board or its Technical Support Office.



LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

28 January 2020

ATTY. DENNIS S. SANTIAGO

Executive Director V

Government Procurement Policy Board – Technical Support Office
Unit 2506 Raffles Corporate Center F. Ortigas Jr, Ortigas Center
Mandaluyong City

Dear Director Santiago:

In compliance with the GPPB requirement, we are submitting the **2020 Annual Procurement Plan (APP) of LBP Leasing and Finance Corporation (LLFC)** in the GPPB approved and prescribed format and as approved by the LLFC Board of Directors on 23 January 2020.

We hope that this submission satisfies your requirement.

Thank you.

Sincerely yours,


FRANCISCO J. LEONOR, JR.
President & CEO






(LBP Leasing and Finance Corporation) Annual Procurement Plan for FY 2020

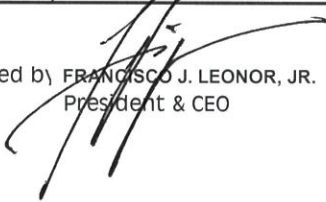
Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks/Brief Description of the Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
LLFC-CO-2020-001	LLFC Office Reconfiguration (Office space planning, ceiling repairs, furniture system, cabling, carpeting, etc.)	Admin. Services Unit	Competitive Bidding	March 2-9	March 22	March 25	March 26	GOP	20,958,000		20,958,000	Additional positions have been projected in the 2020 COB. The existing office layout needs to be redesigned/renovated to accommodate additional personnel. There is also a need to replace the existing cables, ceiling, carpet, blinds, furniture system, which are more than 15 years old..
LLFC-CO-2020-002	Acquisition of 3 units motor vehicles	Admin. Services Unit	Competitive Bidding	March 16-23	April 5	April 8	April 9	GOP	5,785,476		5,785,476	LLFC's operations have substantially grown and its existing vehicles are costing more to maintain each year because of age and above average utilization rate. The replacement vehicles will enhance operational efficiencies.
LLFC-CO-2020-003	Projector	IT Unit	NP-53.9 - Small Value Procurement	March 16-23	N/A	April 8	April 9	GOP	75,000		75,000	To be used for Board and Executive Commtee presentations, as well as presentations to clients.
LLFC-CO-2020-004	Laptops	IT Unit	NP-53.9 - Small Value Procurement	Nov 4-11	N/A	Nov. 27	Nov. 28	GOP	681,000		681,000	These will be used by new employees of LLFC and also to replace LLFC's existing units that are more than 8 years old.
LLFC-CO-2020-005	Desktops	IT Unit	NP-53.9 - Small Value Procurement	Nov 4-11	N/A	Nov. 27	Nov. 28	GOP	564,000		564,000	
LLFC-CO-2020-006	Tablet Computers	IT Unit	NP-53.9 - Small Value Procurement	Oct. 1-8	N/A	Oct. 24	Oct. 25	GOP	490,000		490,000	
LLFC-CO-2020-007	CCTV Cameras	IT Unit	NP-53.9 - Small Value Procurement	March 4-11	N/A	March 27	March 28	GOP	450,000		450,000	As a security measure and in lieu of security personnel or guards, the CCTV is deemed an essential equipment for the LLFC premises.
LLFC-CO-2020-008	MS Office 365	Admin. Services Unit	NP-53.9 - Small Value Procurement	Dec. 1-8	N/A	Dec. 27	Dec. 28	GOP	818,000		818,000	LLFC needs to acquire new applications that will make its financing and leasing operations more efficient.
LLFC-CO-2020-009	Networking Tools	IT Unit	Competitive Bidding	March 16-23	April 5	April 8	April 9	GOP	1,075,000		1,075,000	
LLFC-CO-2020-010	PABX	IT Unit	Competitive Bidding	March 2-9	March 22	March 25	March 26	GOP	1,250,000		1,250,000	LLFC needs to upgrade its existing PABX which is over 10 years old to support LLFC's expanding operations.
LLFC-CO-2020-011	UPS	IT Unit	NP-53.9 - Small Value Procurement	June 1-8	N/A	June 24	June 25	GOP	450,000		450,000	LLFC needs to upgrade and to acquire additional computers peripherals to support LLFC's expanding operations.
LLFC-CO-2020-012	Servers & Storage	IT Unit	Competitive Bidding	June 1-8	June 21	June 24	June 25	GOP	3,500,000		3,500,000	LLFC needs to upgrade its servers and backup hardware system and to acquire additional computers & peripherals to support new applications and support LLFC's expanding operations.
	IT Software											
LLFC-CO-2020-013	Back-Up System Software	IT Unit	Competitive Bidding	April 13-20	May 3	6-May	"May 7	GOP	2,780,000		2,780,000	LLFC needs to acquire new applications that will make its financing and leasing operations more efficient.
LLFC-CO-2020-014	Anti-Virus/Network	IT Unit	NP-53.9 - Small Value Procurement	Sept 1-8	N/A	Sept 24	Sept 25	GOP	280,000		280,000	LLFC needs to upgrade its servers and backup hardware system and to acquire additional computers & peripherals to support new applications and support LLFC's expanding operations.
LLFC-CO-2020-015	Enterprise CMS	IT Unit	Competitive Bidding	Oct.19-26	Nov. 8	Nov. 11	Nov. 12	GOP	2,480,000		2,480,000	LLFC needs to acquire new applications that will make its financing and leasing operations more efficient.
LLFC-CO-2020-016	Various Softwares	IT Unit	NP-53.9 - Small Value Procurement	Oct.19-26	N/A	Nov. 11	Nov. 12	GOP	1,474,000		1,474,000	LLFC needs to acquire new applications that will make its financing and leasing operations more efficient.
LLFC-CO-2020-017	Share in Upgrade for SyCip Building	Admin. Services Unit	NP-53.9 - Small Value Procurement	June 1-8	N/A	June 24	June 25	GOP	2,000,000		2,000,000	This represents cost allocation for LBP Leasing and Finance Corporation for the upgrade of common areas fro CY 2020.
LLFC-CO-2020-018	Other FFE	Admin. Services Unit	NP-53.9 - Small Value Procurement	March 16-23	N/A	April 8	April 9	GOP	450,000		450,000	LLFC needs to upgrade its existing PABX which is over 10 years old to support LLFC's expanding operations.
LLFC-MOOE-2020-002	Rent (MOOE)	Admin. Services Unit	NP-53.9 - Small Value Procurement	Jan. 2-9	N/A	Jan.25-28	Jan. 29-30	GOP	581,024	581,024		Various rental e.g parking space.
LLFC-MOOE-2020-003	Repairs & Maintenance (Various)	Admin. Services Unit	NP-53.9 - Small Value Procurement	Jan. 2-9	N/A	Jan.25-28	Jan. 29-30	GOP	1,016,562	1,016,562		Various Repairs & Maintenance Expenses

(LBP Leasing and Finance Corporation) Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks/Brief Description of the Program/Activity/Project
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LLFC-MOOE 2020-004	Security, Messengerial, Janitorial & Contractual Services	Admin. Services Unit	Competitive Bidding	June 3-10	23-Jun	June 26-27	July 1-2	GOP	3,700,000	3,700,000		Engagement of services thru a service provider.
LLFC-MOOE 2020-005	Advertising & Publicity	Various Units	NP-53.9 - Small Value Procurement	Jan. 2-8	N/A	Jan.24-25	Jan. 28-29	GOP	840,000	840,000		Various advertising and publicity expenses including job ads.
LLFC-MOOE 20320-006	Subscriptions of Periodicals & Magazines	Various Units	NP-53.9 - Small Value Procurement	Jan.2-8	N/A	Jan.24-25	Jan. 28-29	GOP	18,000	18,000		Subscriptions to various magazines & periodicals
LLFC-MOOE 20320-006	ISO/QMS Surveillance Audit by Third Party	Admin. Services Unit	NP-53.9 - Small Value Procurement	This 3-year Contract was awarded in 2019 and to end in 2021				GOP	560,000	560,000		Agencies must secure and submit ISO 9001 QMS certification. The 1st Surveillance Audit will tentatively be conducted in Nov. 2020.
LLFC-MOOE 001	Customer Satisfaction Survey	Admin. Services Unit	NP-53.9 - Small Value Procurement	Feb. 11-18	N/A	March 6	March 7	GOP	500,000	500,000		GCG requires the interpretation of the Customer Satisfaction Survey to be done by a Third Party.
TOTAL									52,776,062	7,215,586	45,560,476	

Prepared by:  NOEL D. CALVEZ
BAC Secretary

Recommending Approval:  RIZA M. HERNANDEZ
BAC Chairperson

Approved by:  FRANCISCO J. LEONOR, JR.
President & CEO